



How to Defer Your Fuller Application to a New Start Term

1. Access your online portal at <https://fullerseminary.force.com>
2. Under “My Applications,” click the application you’d like to edit (if necessary)
3. Click “Finish Application”
4. Expand the menu of the left side of your screen (click the 3 horizontal orange bars)
5. Click “Update Application Type”
6. Click “Confirm” on pop-up window
7. Answer the following questions:
 - a. Will you hold either a bachelor’s degree or master’s degree from an accredited institution before your desired start term?
 - b. What type of program are you applying to?
 - c. Program to which you are applying? *If changing program, enter NEW program here*
 - d. Term? *If changing term, enter NEW term here*
8. Click “Update Application”
9. Click “Confirm” on pop-up window
10. Scroll through **ALL** application sections to verify no information has been lost; re-enter any information if necessary

