

## Instructions to Purchase Permits

### Step 1:

Visit <https://fuller.thepermitstore.com/>

### Step 2:

Log into your Fuller account by clicking on "Sign In" in the upper right-hand corner of the screen

The screenshot shows the Fuller Parking Permits website. At the top left is the Fuller logo. At the top right is the iparq logo with the tagline "Intelligent Parking". Below the iparq logo is a navigation menu with links for Home, Permits, Notices, and Account. The "Sign In" link is circled in red, and a red arrow points to it from the right. Below the navigation menu is a large blue box with the heading "FULLER PARKING PERMITS". Inside this box, it says "Sign in FIRST to purchase permits!" with a brown arrow pointing to the right. Below this, it states: "Please note that cash, check, or student account payments must be made at the Parking Services Kiosk located in the Payton Hall Lobby". It then says: "If you are not a Fuller student, faculty, or staff member, please follow the link below to purchase permits for guest parking:". Below this is a link for "GUEST PARKING PERMITS". At the bottom of the page, there are two columns. The left column is titled "BUY PERMITS" and contains a "Click Here" button and a sample permit image. The permit image shows "PERMIT 6986", "08-09", a large "S" logo, and "2018". The right column is titled "PAY NOTICES" and contains a "NOTICE Enforcement Services" box, a "License Plate" input field, a "Search" button, and a "Notice" input field.

### Step 3:

Enter your Fuller login credentials. If you do not remember your login credentials or are new to Fuller accounts, you may reset your password or claim a new account from this page as well by choosing “reset password” or “claim account” at the bottom of the login area.

Please note that you will need to have a valid Fuller account in order to purchase your parking permit. If you are unable to log in, please contact Fuller support at [<insert phone number or other contact info here>](#) before continuing.

# FULLER ID

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Username:

Password:

Log In

Lost or forgot your password?  
[reset password](#)

New student or alumni?  
[claim account](#)

**Step 4:**

Once you have logged in, you will be returned to the parking purchase home screen. Click on "Buy Permits" to continue.

**FULLER**

**iparq**  
Intelligent Parking™

[Home](#) | [Open Orders](#) | [Permits](#) | [Notices](#) | [Account](#)

Welcome Example User [Sign out](#)

**FULLER PARKING PERMITS**

**Sign in FIRST to purchase permits!**

Please note that cash, check, or student account payments must be made at the Parking Services Kiosk located in the Payton Hall Lobby

If you are not a Fuller student, faculty, or staff member, please follow the link below to purchase permits for guest parking:

**GUEST PARKING PERMITS**

**BUY PERMITS**

[<Click Here>](#)

**PERMIT 6986**  
08-09  
**S**  
2018  
9999 99 99 000001

**PAY NOTICES**

**NOTICE**  
Enforcement Services

License Plate   
[Search](#)

Notice Number   
[Search](#)

**Step 5:**

Choose your permit from the list and click “Add Item”. Some permit types may only be displayed for those who have been pre-approved based on their student/employee classification or other criteria. If you do not see the permit you expect to see on the list, please contact the parking office at [<insert contact info here>](#).

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[Home](#) | [Open Orders](#) | [Permits](#) | [Notices](#) | [Account](#)

Welcome Example User [Sign out](#)

### FULLER THEOLOGICAL SEMINARY PERMITS

**Pre-Approval Search**  
Fuller Theological Seminary offers Pre-Approved Permits.  
To see if you've been pre-approved, please enter all applicable data below.

**Pre-Approved**  
**Commuter Pay with Student Account**  
**i** Issued after administrative review  
For those currently enrolled students who would like their student account to be charged for parking  
**Price: \$ 45.00** **Valid Dates:** Sep 24, 2018 to Jan 6, 2019

**Commuter (current) Fall 2018**  
**i** Issued after administrative review  
**Price: \$ 45.00** **Valid Dates:** Sep 24, 2018 to Jan 6, 2019

**Step 6:**

The permit purchasing process works using a standard “Shopping Cart” format that you may be familiar with from using other online shopping portals. You may add more permits to your shopping cart by clicking “Add More Items”. Once you are satisfied with the permits you have selected, click “Continue” to check out and pay.

**Shopping Cart**

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### Permits

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Permits	QTY	Total Amount	Remove
<b>Commuter - Pay with Student Account</b> (No vehicle associated yet.)	1	45.00	<input type="checkbox"/>
<b>Permit Total:</b>	<b>1</b>	<b>\$ 45.00</b>	
<b>Grand Total:</b>	<b>1</b>	<b>\$ 45.00</b>	

[Add More Items](#) [Update Order](#) [Continue](#)

## Step 7:

The shopping cart will walk you through the steps of the check-out process. The final step of the process will be to review your order and to read and accept the terms and conditions of Fuller Theological Seminary. Click on "I Agree" to finalize your order.

Please note that some permits require an administrator to review your information before the permit will become active. You will receive email communication about the review process, so be sure to watch your inbox for status updates if you have purchased a permit requiring administrative review.

### Checkout

1. Shopping Cart	2. Additional Info	3. Shipping / Billing	4. Review	5. Complete
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**Please review your order.**

<b>Commuter - Pay with Student Account</b>	<b>Awaiting Approval!</b>	<b>\$45.00</b>
2014 Green Toyota Camry ExamplePlate1 CA		
** (Deferred) Shipping and Handling:		\$3.95
<b>** Deferred Total:</b>		<b>\$48.95</b>

**Your order contains permits which must be approved by an administrator.**  
**\*\* You will only be charged for those permits (and their shipping fees) when and if they are approved.**

<h4>Shipping</h4> <p><b>US Postal Service</b></p> <p>to: 555 Demo Street Boise, ID 83705-83705 USA</p>	<h4>Payment</h4> <p><b>Student Account: \$48.95</b> G12345678</p>
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**Terms and Conditions**

Terms and Conditions

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Disclaimer\_

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Fuller Theological Seminary shall assume no liability or responsibility for theft,  
By clicking the "I Agree" button you agree to the terms above.