

# Request for Reduced Course Load

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**Last Name****First Name****Student ID #**

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**Email****Phone****Quarter Requested:**    Winter    Spring    Summer    Fall   **Year** \_\_\_\_\_

*To maintain valid F-1 or J-1 status, International students are required to register for a full course load every academic quarter. There are exceptions to this requirement and international students can request a reduced course load for any of the acceptable reasons listed below. Please select ONE of the following reasons for requesting a reduced course load:*

**Illness or other medical condition**

- Please provide medical documentation from a licensed medical doctor, doctor of osteopathy, or a licensed clinical psychologist substantiating the illness or medical condition AND the period of time for which they recommend a reduced course load.

**Academic difficulties** (please select one of the following)

- Initial difficulty with reading requirements
- Initial difficulty with the English language
- Unfamiliarity with U.S. teaching methods
- Please note: reduced course load for academic difficulties is only allowed during your first quarter of study at Fuller.

**Complete course of study** (i.e. last quarter of study)

- Number of units needed to complete program: \_\_\_\_\_

**Vacation Quarter**

- Students are eligible for a “vacation quarter” after completing a minimum of three (3) consecutive quarters of full time study immediately preceding the requested vacation quarter.

**The Request for Reduced Course Load form must be received by ISO before the beginning of the quarter for which you are requesting the reduced course load.**

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**Student Signature**

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**Date**

<b>ISO OFFICE USE:</b> Date Received _____ Date Student Notified _____ Approved / Denied Initials _____
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