

PhD in Intercultural Studies TOEFL Waiver Request Process

PhD in Intercultural Studies (PhD ICS) applicants who have previously completed a regionally accredited master's-level degree in the English language may request the Center for Missiological Research to waive the TOEFL application requirement.

Applicants requesting consideration for a waiver of the TOEFL requirement must submit a completed application for admission, a written request (see step 3 below) and a two- to three-minute video of the applicant presenting the rationale for his/her Proposed Research Interest Statement (PRIS). (See guidelines below.)

To request notification of a waiver decision in advance of an admissions decision, PhD ICS applicants must complete the following steps by **December 1** (six weeks before the January 15 application deadline):

1. Fully submit an online application to the PhD in Intercultural Studies program. (Online application becomes available after August 1 of each year for the following year.)
2. Complete the application process by having all required admissions application materials submitted (including official transcripts, writing sample, Proposed Research Interest Statement, and three recommendation forms from reference providers).
3. Submit a 300-400 word letter requesting to waive this requirement. The letter should provide a detailed explanation of the applicant's English-language background and a rationale for the waiver request. Letters requesting a waiver of the TOEFL/IELTS requirement may be emailed to cmr@fuller.edu.
4. Provide a two- to three-minute video of the applicant presenting the rationale for his/her Proposed Research Interest Statement (PRIS). (See guidelines below.)

Current applicants who complete these steps after December 1 but on or before January 15 may still be considered for admission, but will not receive advance notification concerning their TOEFL waiver request.

Please note: The Center for Missiological Research strongly encourages applicants seeking a waiver of the TOEFL requirement to complete the application process and provide the video requested by December 1. Advance notification of the committee's waiver request decision is preferable because the TOEFL waiver request may be denied. Applicants whose requests are denied may wish to take the TOEFL or IELTS in time for their TOEFL or IELTS test results to be considered in the admissions decision process.

TOEFL Waiver Request Video Guidelines

To request that the Admissions Committee waive the TOEFL requirement, you must provide a two- to three-minute video of yourself presenting your rationale

for your Proposed Research Interest Statement (PRIS). (Please [click here](#) for a description of the Proposed Research Interest Statement.) Due to the size of the video file you will create, you will need to upload it to YouTube or Vimeo and send the URL rather than send it as an email attachment.

Instructions for creating and uploading a TOEFL waiver request video:

If you have a smartphone:

1. Use your phone's camera to create your video.
2. Activate the phone's Wi-Fi. The best way to upload a video is to turn on the Wi-Fi connection.
3. From the Apps Menu screen, choose the Gallery/Photos app.
4. View the video you want to upload.
5. Touch the Share button, and choose YouTube from the menu.
6. Fill in the blanks to describe the video.
7. Touch the Upload button.

Other standardized free video upload options include:

- [YouTube Upload](#)
- [Vimeo Upload](#)

Once you have uploaded the video to the internet, you may send the video URL to the Center for Missiological Research at cmr@fuller.edu.

Fuller is not able to offer additional technical support or advice to assist in creating or uploading the required video. If you do not have access to technology of this kind, please contact Johnny Ching at the Center for Missiological Research, at cmr@fuller.edu, to see if arranging a live interview via Skype or other media is possible.